

World Committee, Way of Working



The ISGF World Committee (WCom) is the executive body of ISGF.

It is governed by 'World Committee Rules of Procedure'. The following is an extract from that document which sets out its 'Way of Working'

3.5 Designated World Committee Teams

3.5.1

The World Committee may delegate tasks and responsibilities to Designated Teams, established for the triennium or for a specific task as required. Their job description is normally established in writing by the World Committee. Members can be appointed from inside as well as outside the World Committee, but Designated Teams should be under the leadership of at least one member of the World Committee. Each team is able to choose its own Leader, who may appoint a Deputy. The membership of each Team will be approved by the World Committee. Communications outside the Team is the sole responsibility of the Team Leader who can delegate to their Deputy. When the communication is with a Partner Organisation, the approval of the World Committee is necessary. Decisions by Teams that clearly remain within the limits of their job description and do not have a bearing on the budget do not necessitate a ratification by the World Committee. Upon the accomplishment of their task, Designated Teams report to the World Committee. The Team Leader reports to the World Bureau and World Committee. Members of the Team report to the Team Leader and not directly to the World Bureau or World Committee. The World Committee Chair and the Secretary General will be ex-officio members of every Team.

3.5.2

Designated Teams may meet during the World Committee meetings, or when needed. Insofar as possible, they adopt the same ways of work as the World Committee

3.5.3

The following Designated Teams are usually created:

- World Bureau Support and Partnerships
- Finance and Fundraising
- Public Relations and Communication / Events
- Projects
- Legal

The list of Teams and their Leaders, Members and Job Descriptions are published on the ISGF website for registered users and circulated to Region Chairs, CB Contact persons and the NP and IS of every member organisation. Any member of an NSGF who thinks they have the competence to work as a member of a Team may volunteer via the World Bureau. Where possible no ISGF member should be a member of more than one Team at any one time.

3.6 Sub-Committees

If necessary, the World Committee will establish a Sub-Committee to deal with a particular event.

3.7 Central Branch Co-ordinator

Pursuant to Bye-Law 4, paragraph 2, a Central Branch co-ordinator may be appointed by the World Committee, from within its members or outside of them. If they are not a World Committee member, they may be appointed as an Ex-officio member of the World Committee and as such they may attend the meetings of the World Committee without voting rights.

3.8 Region Responsibilities

In addition to being a member of a Team each World Committee member is allocated responsibility for liaising with a Region. It is not necessarily the Region in which they are located.

3.9 WhatsApp Group

World Committee members whilst in office will be added to a WhatsApp Group for communication. This has been set up to share personal messages (birthdays, good wishes etc.), ideas, information (holidays/absence/illness etc.), between WCom members and the World Bureau. Official Information, Replies and Documents MUST be sent to the World Bureau by email or electronic transfer.

MEMBERSHIP

The World Committee Chair and the Secretary General will be ex-officio members of every team.

At the inaugural meeting of the new World Committee (following the World Conference), two World Committee members are appointed members of each World Committee Team. One of these will become the Team Leader.