

**28<sup>th</sup> ISGF World Conference, Bali, Indonesia 2017**  
**00A - CHECKLIST for World Conference paperwork**



To: National Presidents  
 International Secretaries

Please find below a list of the paperwork issued in the frame of the ISGF WConf 2017. This checklist will be updated at each statutory sending so that you will be able to ensure that you received all circulars. Also, please note the deadlines to be respected to send back the documents duly filled-in.

<b>Circular no.</b>	<b>Subject</b>	<b>Date of Circular</b>	<b>Deadlines for answering to the World Bureau</b>
00	Letter from the Chairman of the ISGF World Committee	22 <sup>nd</sup> December 2016	
<b>00A</b>	<b>Checklist</b>	<b>August 2017 - Update</b>	
00B	Timeline	19 <sup>th</sup> December 2016	
01	Delegation	19 <sup>th</sup> December 2016	09 <sup>th</sup> May 2017
01A	Proxy form	19 <sup>th</sup> December 2016	At the earliest and until the first roll call World Conference
02	Provisional agenda	19 <sup>th</sup> December 2016	09 <sup>th</sup> March 2017
02A	Final agenda	4 <sup>th</sup> July 2017	Not applicable
03REV.	Rules of procedure (replace circular 03 – 19 <sup>th</sup> December 2016)	4 <sup>th</sup> April 2017	09 <sup>th</sup> July 2017
04	NSGF- call for World Committee candidates	19 <sup>th</sup> December 2016 24 <sup>th</sup> January 2017- Update	not applicable
04A	A letter to potential World Committee candidates	19 <sup>th</sup> December 2016	not applicable
04B	Nomination form World Committee candidates	19 <sup>th</sup> December 2016	09 <sup>th</sup> May 2017
05	Invitation for hosting World Conference 2020	19 <sup>th</sup> December 2016	not applicable
05A	Request form hosting World Conference 2020	19 <sup>th</sup> December 2016	09 <sup>th</sup> May 2017
06	Invitation for presentation	19 <sup>th</sup> December 2016	not applicable
06A	Request form for Action Time	19 <sup>th</sup> December 2016	09 <sup>th</sup> May 2017
06B	Request form for Display area	19 <sup>th</sup> December 2016	09 <sup>th</sup> May 2017
07	World Market	19 <sup>th</sup> December 2016	not applicable
07A	Request form for World Market	19 <sup>th</sup> December 2016	09 <sup>th</sup> May 2017
08	Presentation Forum 'Intercultural Dialogue'	19 <sup>th</sup> December 2016	Not applicable
08 REV.	Forum 'Intercultural Dialogue' : additional information	4 <sup>th</sup> July 2017 - Update	Not applicable
08A	Registration form – Forum	19 <sup>th</sup> December 2016	09 <sup>th</sup> May 2017

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09	Proposals for amendments to the Constitution and Bye Law with ISGF World Committee Recommendations	Update 4 <sup>th</sup> August 2017	Not applicable
09A	WCom Policy Recommendation	4 <sup>th</sup> April 2017	09 <sup>th</sup> July 2017
09B	Late Motions from Australia	4 <sup>th</sup> August 2017	Not applicable
10	WCom proposal : Fee rates	4 <sup>th</sup> April 2017	Not applicable
11	Action Plan 2017-2020- Proposal from Nordic Baltic Sub Region (Europe)	4 <sup>th</sup> April 2017	
12	Presentation: ISGF World Committee candidates	4 <sup>th</sup> July 2017	Not applicable
13	Presentation: Candidates for hosting 29 <sup>th</sup> ISGF WConf	4 <sup>th</sup> July 2017	Not applicable
14	Membership: NEPAL	4 <sup>th</sup> July 2017	Not applicable
15	Membership: UNITED ARAB EMIRATES	4 <sup>th</sup> July 2017	Not applicable
16	Membership: ZAMBIA (Full Membership)	4 <sup>th</sup> July 2017	Not applicable
17	Membership: QATAR	4 <sup>th</sup> July 2017	Not applicable
18	Triennial report of the ISGF World Committee	4 <sup>th</sup> July 2017	Not applicable
19REV	Ex officios – WConf	Update 4 <sup>th</sup> August 2017	Not applicable
20	Stamp Bank	4 <sup>th</sup> August 2017	1 <sup>st</sup> October 2017
21	Membership: TURKEY	4 <sup>th</sup> August 2017	Not applicable
	Programme of the World Conference	4 <sup>th</sup> August 2017	Not applicable