



2nd ISGF WH Regional Conference, New York, USA

Circular A. Checklist for the WHR Conference Paperwork

**To: National Presidents
International Secretaries
CP of CB Groups**

This timeline describes the deadlines for producing the documents that are needed for the 2nd Western Hemisphere Region Conference (WHRConf), based in WH Region MOU.

Please read the table below thoroughly and stick to the dates for issuing the documents where applicable.

Circular nr	Subject	Date of Circular	Deadlines for answering to the WHR Committee
	Letter from the Chairwoman of the WHRCommittee	February 14	
A	Checklist	February 13	
B	Timeline	February 13	
01	Delegation	<i>Pending</i>	
02	Proxy Form	<i>Pending</i>	At the earliest and within the first roll call at the WHR Conf.
03	Provisional Agenda	February 13	
03A	Final Agenda	<i>Pending</i>	
04	Rules of procedure	<i>Pending</i>	
05	NSGF/CB Call for WHRCommittee members	March 6	May 16
05A	Nomination form WHRCommittee members	March 6	May 16
06	Call for Proposals Amendments to the WHR MOU	February 14	March 16
06A	Proposals for Amendments to the WHR MOU	<i>Pending</i>	
07	Request form hosting 3 rd WHR Conference 2022	<i>Pending</i>	
08	Presentation – Invitation for Action Time and Display	<i>Pending</i>	
08A	Request Form Action Time	<i>Pending</i>	
09	Request Form International Market	<i>Pending</i>	