



2nd ISGF WH Regional Conference, New York, USA

Circular A. Checklist for the WHR Conference Paperwork

To: National Presidents, International Secretaries, CP of CB Groups

This timeline describes the deadlines for producing the documents that are needed for the 2nd Western Hemisphere Region Conference (WHRConf), based in WH Region MOU.

Please read the table below thoroughly and stick to the dates for issuing the documents where applicable.

Circular nr	Subject	Date of Circular	Deadlines for answering to the WHR Committee
	Letter from the Chairwoman of the WHRCommittee	February 14	
A	Checklist	June 03	
B	Timeline	February 13	
01	Delegation	April	May 30
02	Proxy Form	April 26	At the earliest and within the first roll call at the WHR Conf.
03	Provisional Agenda	February 13	May 16
03A	Final Agenda	<i>Pending</i>	
04	Rules of procedure	April	June 16
05	NSGF/CB Call for WHRCommittee members	March 6	May 16
05A	Nomination form WHRCommittee members	March 6	June 06
06	Call for Proposals Amendments to the WHR MOU	February 14	April 8
06A	Proposals for Amendments to the WHR MOU	May	June 16
07	Request form hosting 3 rd WHR Conference 2022	April 9	May 30
08	Presentation – Invitation for Action Time and Display	April 9	May 30
08A	Request Form Action Time	April 9	May 30
09	Request Form International Market	May	June 16
	Financial Report	Dec. 2018	